

POLICIES AND PROCEDURES

TITLE: Readmission Process

Progression in the Buntain College of Nursing (BCON) requires students to achieve an 80% (B- or 2.70) in each nursing course and a 3.00 semester GPA. Students not meeting these standards are not allowed to progress to the next semester.

Readmission to the BCON is subject to space availability, decided on an individual basis, and is allowed one time only. Each nursing course may only be repeated once.

Students are required to meet both program and academic performance requirements of the cohort to which they are readmitted. Clinical nursing practice with the corresponding didactic course is required every semester of the nursing curriculum.

Students who leave the cohort for any reason, such as, but not limited to, personal issues or academic standing, are required to meet with the respective faculty advisor to initiate the readmission process.

Readmission process:

1. The student meets with the assigned faculty advisor for assistance in completing the readmission application form and plan development.
2. The student must meet the readmission requirements for Northwest University.
3. The student must apply for readmission to the Student Affairs Committee.
4. The readmission application and plan is reviewed by the Student Affairs Committee.
5. The readmission application and plan is reviewed by the Student Affairs Committee and a recommendation is presented to the Dean within 3 business days.
6. The student is notified of the outcome of the readmission application and plan within 3 business days after review by the Dean of the BCON.

Readmission application and plan criteria:

- a. Anticipated semester (fall or spring and year) of program re-entry.
- b. Personal reflection focused on factors contributing to inability to progress.
- c. A plan to retake any course for which less than 'B-' is earned.
- d. A plan to maintain clinical competence (ATI skills modules, job in health care, etc.) until re-entry into the program.
- e. A plan to enhance academic proficiency (ATI learning modules, ATI nurse logic and learning systems modules, ATI pharmacology made easy modules, course reading plan, regular meetings with assigned faculty advisor or faculty mentor, etc.) until re-entry into the program.
- f. A plan to update the assigned faculty advisor on clinical competency and academic progress.

Readmission decision:

1. Readmission to the BCON is subject to space availability.
 - a. Fall semester re-entry: Student notified in late May preceding the anticipated re-entry semester.
 - b. Spring semester re-entry: Student notified in early January preceding the anticipated re-entry semester.
2. Decisions for readmission take into consideration the student's reason for leaving (ie. Illness/injury vs. academic/clinical failure to progress) and extent to which the student completes the approved plan.
3. Failure to follow through with the approved readmission plan and be in regular contact with the assigned faculty advisor may result in forfeiture of readmission.